



CITY OF PEORIA

CDBG PUBLIC SERVICES ADVISORY COMMISSION Special Meeting (VIRTUAL)

Friday, April 22, 2022

8:30 am

Governor JB Pritzker's Executive Order 2020-07, as amended and extended through Executive Order 2022-08, requires that public bodies take steps to provide video, audio, and/or telephonic access to meetings. The CDC recommends social distancing of at least six feet between persons. To comply with these recommendations and requirements while also complying with the spirit of the Open Meetings Act, the regular meeting of the CDBG Public Services Advisory Commission on **Friday, April 22, 2022** at 8:30 am will be held virtually through GoToMeeting. The meeting can be accessed through the following methods:

Log in: <https://meet.goto.com/CityPZC/cdbg-public-service-advisory-commission>

Call in: United States (Toll Free): [1 866 899 4679](tel:18668994679)

United States: [+1 \(571\) 317-3116](tel:+15713173116)

Access Code: 374-784-653

Anyone wishing to make a public comment can do so by sending those comments to Kathryn Murphy, Grants Manager, at kmurphy@peoriagov.org by 5:00 pm on **April 21, 2022**. The email should be titled "Public Comment for **April 22, 2022** CDBG Public Services Advisory Commission Meeting" and include the sender's name and address. All submissions received prior to the deadline will be read into the record with up to five (5) minutes of each comment read aloud. The written comments in their entirety will be entered into the official minutes of the meeting as an attachment. The agenda and meeting minutes will be available online at www.peoriagov.org/boards-commissions/.

- AGENDA -

CALL TO ORDER

ROLL CALL

MINUTES

- A. Approval of Minutes from March 18, 2022

REGULAR BUSINESS

- A. 2022 CDBG Public Service Subrecipient Update
- B. Public Facilities Funding Recommendations
- C. Other Business
- D. Public Comments

ADJOURNMENT

Next Meeting (Tentative): Friday, May 20 at 8:30 am

: OF THE CITY OF PEORIA, ILLINOIS :

CDBG Public Services Advisory Commission

Regular Meeting

CALL TO ORDER

The Regular Meeting of the CDBG Public Services Advisory Commission was held virtually on March 18, 2022, at 8:30 a.m. Chairperson Kirchhofer called the meeting to order @ 8:30 a.m.

ROLL CALL

Roll call showed the following Commissioners were present: Catherine Cross, Kimberly McGhee, Lisa Fuller, Jada Hoerr, Alexander Ikejiaku, Patrick Kirchhofer, Brett Kolditz, Brittney Ferrero, Elizabeth Birkey.

Staff present: Kathryn Murphy, Joe Dulin, Irina Riegenbach and Gavin Hunt.

MINUTES

The February 18, 2021 meeting minutes were reviewed.

MOTION:

Commissioner Fuller moved that the minutes be approved. The motion was seconded by Commissioner Kolditz. Approved unanimously by viva voce vote 9-0.

NEW BUSINESS

A. 2023 CDBG Public Service Priorities Discussion and Vote

Chairperson Kirchofer shared with Commissioners the total scores/score summary for the 2023 CDBG Public Service Priorities.

Chairperson Kirchofer inquired about the total number of commissioners who completed the survey to determine the 2023 CDBG Public Service Priorities.

Staff Member Murphy informed the Commission that 10 commissioners had completed the survey. She also explained that scores were calculated with a weighted average of ranked priorities from number 1-10, with 1 resulting in 10 points, 2 resulting in 9 points, etc. The totals shown reflect these weighted total scores.

Commissioners discussed which priorities should be included and applied to applicants in the CDBG application. Commissioners determined the most appropriate cut-off point to be at food banks and crime awareness/prevention given the great difference in the scores of two priorities.

MOTION:

Commissioner Birkey motioned to include priorities 05D, 05L, 05H, 05N, 05F, 05G, 05O, and 05W in the application.

This motion was seconded by Commissioner Fuller. Approved by viva voce vote 10-0.

B. 2023 CDBG Public Service Application, Evaluation and Timeline Discussion and Vote

Staff Member Murphy provided commissioners with a final opportunity to make recommendations to the language, formatting, and content of the application.

Commissioner McGhee requested that additional information about only one application allowed per

organization and the maximum request of \$30,000 be included in the introduction section of the application.

Staff Member Murphy confirmed that she will update the introduction and include an eligibility question about the submission being the only one submitted for the organization.

Commissioner Kirchhofer requested opinions on and suggested the removal of the italicized application items found below the evaluation criteria.

Commissioner Birkey stated that she finds value in the application items being listed below the evaluation criteria.

Commissioner Cannon inquired about community impact evaluations and how the commission intends to assess the outcomes of the funds contributed through the CDBG.

Staff Member Murphy stated that the only data staff collects is what is included in the application that the organization will measure as outputs and outcomes.

Staff Member Murphy reiterated the current Public Service Application timeline and noted the importance of the included dates for marketing, application deadlines, commission questions, agency response, and commission evaluations/funding decisions.

Commissioner McGhee inquired about the strategy for remediating multiple applications sent by a single organization.

Commissioner Kirchhofer and Staff Member Murphy noted that commission members and staff may reach out to the organization to notify them that per application guidelines, the application is limited to one per organization.

Staff Member Murphy noted that the current timeline does not explicitly include in-person presentations due to the uncertainty of COVID-19 restriction.

Commissioner Fuller asked about the designated date for organization presentations and inquired further about COVID-19 restrictions.

Commissioner Cannon asked about the coordination of the presentation with the evaluation and suggested that the current timeline remain as it has in the past. Commissioner Birkey noted similar concerns and concurred with the suggestion.

The Commission decided to continue with not scheduling in person presentations by organizations this year due to the uncertainty of COVID and wanting to provide a confirmed timeline for potential applicants. The Commission will revisit this next year.

MOTION:

Commissioner Birkey motioned to approve the application, evaluation, and timeline as presented on the screen during the commission meeting.

This motion was seconded by Commissioner Hoerr. Approved by viva voce vote 10-0

C. Public Facilities Application Update

Staff Member Murphy noted that three organizations have submitted applications. There are an additional 30 applications that have been started in the system, but some of these may not qualify. She stated that of those about eight organizations have had discussions about the possibility of submitting an application.

Commissioner Hoerr requested a reminder regarding the total funding that can be allocated to organizations and the range of the application.

Staff Member Murphy answered that the commission is able to allocate \$450,000 in total to organizations and that the application funding request range is between \$50,000 and \$75,000. Staff Member Murphy also noted some flexibility in the total funding amount if needed to meet the full funding requested.

Chairperson Kirchhofer inquired about the general requests of the applications.

Staff Member Murphy answered that most the rehabilitation requests are for roofing, but some were for other rehabilitation of interior space such as classrooms.

Commissioner Cannon asked about the revisions made to the application.

Staff Member Murphy noted that the Community Development Director initiated changes to allow organizations that lease their buildings as opposed to own to still be eligible provided that they meet certain requirements.

Staff Member Murphy clarified questions regarding application timeline and organizational funding processes.

D. Other Business

No other business was discussed.

E. Public Comments

No public comments were presented.

ADJOURNMENT

MOTION:

Commissioner Fuller moved that the meeting be adjourned. The motion was seconded by Commissioner McGhee. Approved by a majority viva voce vote 10-0.

The meeting was adjourned at 9:10 a.m.

Meeting minutes prepared by:

Gavin Hunt

2022 CDBG Public Service

Organization Name - Program Name	Total Budget	Spent Q1	Remaining Budget	Total Clients to Serve	Q1 Clients Served	Total Clients Served
Boys and Girls Clubs of Greater Peoria - Youth Services: Enhanced Learning Opportunities	\$16,200		\$16,200.00	40	10	10
Carver Center - V.L.P.	\$12,000		\$12,000.00	20	6	6
CASA - Court Appointed Special Advocate	\$12,400		\$12,400.00	9	6	6
Center for Prevention of Abuse - PreventEd: Relationship Abuse	\$12,000		\$12,000.00	213	176	176
Center for Prevention of Abuse - Safety and Support for Victims of Domestic Violence	\$12,000		\$12,000.00	169	88	88
Central Illinois Friends - Peoria Community Prevention Program	\$12,000		\$12,000.00	40	16	16
Community Workshop and Training Center - Employment Readiness and Retention	\$28,700		\$28,700.00	10	7	7
Crittenton Centers - Child Development Center Invest in Kids	\$12,000		\$12,000.00	24	8	8
Crittenton Centers - Crisis Nursery Protecting Children Program	\$16,200		\$16,200.00	11	50	50
Goodwill Industries of Central Illinois - Goodwill Job Training	\$24,800		\$24,800.00	90	5	5
Heart of Illinois Big Brothers Big Sisters - Youth Mentoring Program	\$14,000		\$14,000.00	12	10	10
Hult Center - Sex Ed COACHES	\$16,700		\$16,700.00	1166	0	0
Hult Center - Youth Mental Health Matters	\$19,200		\$19,200.00	202	0	0
Neighborhood House - Meals on Wheels	\$24,000		\$24,000.00	60	67	67
Pediatric Resource Center - Specialized Medical Evaluations for Abused Children	\$25,900		\$25,900.00	36		0
Peoria Friendship House - STEAMS Academy	\$20,000		\$20,000.00	48	61	61

Total: \$278,100

2150

510

Organization Name - Program Name	Objectives
Boys and Girls Clubs of Greater Peoria - Youth Services: Enhanced Learning Opportunities	1. 100% of clients will demonstrate grade improvement (Q1 100%). 2. 100% of clients will be promoted to the next grade or graduate (Q1 100%).
Carver Center - V.L.P.	1. 85% of participants will demonstrate age appropriate progress across domains that will support their readiness for kindergarten (Q1 89%). 2. 85% of children will demonstrate improvement in fundamental movement skills, perceptual motor skills, movement concepts, and physical play (Q1 89%).
CASA - Court Appointed Special Advocate	1. 85% of low-income children/families assigned will receive weekly contact, will be provided with the Youth in Care Bill of Rights and 211 Community Resources card to improve safety, wellness, and future independence (Q1 100%). 2. 70% of low-income children/families assigned will be provided basic needs by attending court hearings and CASA Choices. They will be given Educational Advocacy. Strengthening Families forms are completed to help monitor their education, basic health and mental health to improve their life skills (Q1 100%).
Center for Prevention of Abuse - PreventEd: Relationship Abuse	1. 85% of participants will demonstrate an increase in knowledge in the subject matter at the end of the program (Q1 97%). 2. 85% of teachers surveyed will feel students have a better understanding of relationship issues (Q1 100%).
Center for Prevention of Abuse - Safety and Support for Victims of Domestic Violence	1. At departure, 85% will report an increase in knowledge on planning for their safety (Q1 88%). 2. At departure, 85% will report feeling more hopeful about their future (Q1 88%).
Central Illinois Friends - Peoria Community Prevention Program	1. 100% of clients we screen will be provided testing, vaccinations, education, safe-sex kits, and/or the services they will need (Q1 100%). 2. At least 85% of clients will demonstrate knowledge gain in the subject areas addressed (Q1 100%). 3. At least 65% of clients will demonstrate behavior change in the subject areas addressed (Q1 80%).
Community Workshop and Training Center - Employment Readiness and Retention	1. 90% of clients served will complete employment readiness curriculum-based training for the time period specified in the individual employment plan (Q1 86%). 2. 60% of clients completing employment readiness training will attain community employment (Q1 71%).
Crittenton Centers - Child Development Center Invest in Kids Program	1. 85% of children will demonstrate and maintain kindergarten readiness skills (Q1 93%). 2. 90% of parents will report increased knowledge of their child's development (Q1 100%).
Crittenton Centers - Crisis Nursery Protecting Children Program	1. 90% of parents will report crisis resolution (Q1 98%). 2. 75% of children will receive a screening or report being screened (Q1 82%).
Goodwill Industries of Central Illinois - Goodwill Job Training	1. By the end of the annual grant term, 200 new, unique L/M Income clients will be enrolled into Goodwill's Job Training program (Q1 5). 2. Of those enrolled, 90% will complete job readiness training to prepare for employment/reemployment (Q1 100%). 3. Of those who complete Job Training, 45% will find employment at an average wage of \$12/hour, with employment measured at 60 days post hire (Q1 100%).
Heart of Illinois Big Brothers Big Sisters - Youth Mentoring Program	1. 85% of youth will increase knowledge in subject areas addressed (Q1 100%). 2. 85% of youth from objective #1 will demonstrate learned skills leading to positive behavior change (Q1 100%).
Hult Center - Sex Ed COACHES	1. A total of 2,584 CDBG-eligible clients will be served by the program (Q1 0). 2. A minimum of 85% of clients will demonstrate knowledge gain in subject areas addressed (Q1 0%). 3. A minimum of 65% of clients from #1 will demonstrate positive behavior change for health improvement (Q1 0%).
Hult Center - Youth Mental Health Matters	1. A total of 506 CDBG-eligible clients will be served by the program (Q1 0). 2. A minimum of 85% of clients will demonstrate knowledge gain in subject areas addressed (Q1 0%). 3. A minimum of 65% of clients from #1 will demonstrate positive behavior change for health improvement (Q1 0%).
Neighborhood House - Meals on Wheels	1. 80% of clients will remain independent in their own home as a result of receiving meals through the Meals on Wheels Program (Q1 100%). 2. Drivers delivering a meal will provide social interaction and a wellness check to 80% of the seniors (Q1 100%).
Pediatric Resource Center - Specialized Medical Evaluations for Abused Children	1. 95% of children served will have their medical needs met. 2. 95% of children will have their safety needs met.
Peoria Friendship House - STEAMS Academy	1. 85% of youth (grades K-12) will achieve grade level academic success in core areas of: Reading and Math (Q1 99%). 2. 55% of parents/guardians from #1 will demonstrate engagement in their youth's education (Q1 89%).

2022 Public Facilities Scoring

Name	Avg Score	Funding Requested	Option A	Option B	Other
Boys and Girls Clubs of Greater Peoria	50.64	\$ 58,560.00	\$ 58,560.00	\$ 58,560.00	
Regional Workforce Development Center	50.10	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	
Tri-County Urban League	49.90	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	
Center for Prevention of Abuse	49.55	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	
Dream Center Peoria	49.30	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	
Hult Center for Healthy Living	48.67	\$ 74,525.00	\$ 74,525.00	\$ 74,525.00	
Crittenton Centers Improvements	47.80	\$ 75,000.00		\$ 75,000.00	
George Washington Carver Center	46.90	\$ 75,000.00			
Greater Peoria Family YMCA	45.89	\$ 75,000.00			
Total		\$ 638,085.00	\$ 413,085.00	\$ 488,085.00	