

**: OF THE CITY OF PEORIA, ILLINOIS :**

**CDBG Public Services Advisory Commission**

**Regular Meeting**

**CALL TO ORDER**

The Regular Meeting was held by the CDBG Public Service Advisory Commission virtually, on April 22, 2022, at 8:30 a.m. Chairperson Kirchhofer called the meeting to order @ 8:30 a.m.

**ROLL CALL**

Roll called showed the following Commissioners were present: Catherine Cross, Brett Kolditz, Farrell Davis, Kimberly McGhee, Elizabeth Birkey, Patrick Kirchhofer, Sherry Cannon, Lisa Fuller, Alexander Ikejiaku, Mark Brown, and Brittney Ferrero. Absent: Patrick Wilmington and Jada Hoerr.

Staff present: Kathryn Murphy, Irina Riggerbach, and Ben Miller.

**MINUTES**

The minutes for the March 18, 2022 meeting were reviewed.

**MOTION:**

Commissioner Fuller moved that the minutes be approved. The motion was seconded by Commissioner Cannon. Approved unanimously by viva voce vote 11-0.

**REGULAR BUSINESS**

**A. 2022 CDBG Public Service Subrecipient Update**

Staff Member Murphy informed the Commission that HUD has not announced the City's 2022 allocation yet so subrecipients were not able to submit for any reimbursements in quarter 1. Subrecipients submitted accomplishment only reports. These numbers were presented to the Commission.

Chairperson Kirchhofer inquired about the numbers served by Crittenton Center and asked for more details from the report.

Staff Member Murphy stated they had more unique clients in the first quarter and they have already exceeded their goal for the year.

**B. Public Facilities Funding Recommendations**

Chairperson Kirchofer opened the discussion to address the nine agencies that were evaluated for funding and provided an overview of funding allocation.

Commissioner McGhee inquired about Option A and Option B to determine if money can carry over, is it possible to borrow against money from next year.

Staff Member Murphy affirmed that the Commission can borrow money from next year's allocation, but that staff has confirmed with the Community Development Director the ability to go over the amount of funding initially provided with the hope of still being able to provide full funding next year through additional CDBG funds.

Chairperson Kirchofer asked for more information on when the city will receive additional funding and when to expect it to be specifically allocated.

Staff Member Murphy confirmed the \$450,000 is currently on hand and discussed the direction of the additional funding. If the money is part of 2022, then the City will have the funding in hand by Fall 2022 with anticipation to still be in time for any reimbursements needed.

Chairperson Kirchhofer inquired if work needs to be accomplished first with receipts sent in by the organizations before they receive a check.

Staff Member Murphy stated that it is anticipated to have work completed with reimbursement, but staff is willing to work with organizations on this item.

Chairperson Kirchhofer opened for discussion to the group if the committee should include the Crittenton Center's improvements and go over the amount allowed for this year.

Commissioner Fuller asked for more clarification on the details of the Hult Center's request for funding.

Commissioner Cannon confirmed the request by the Hult Center was for roofing.

Commissioner Fuller followed up by questioning if the project for the Hult Center should be included in the options as it is part of a larger organization that should have the infrastructure to repair the roof while other organizations do not.

Chairperson Kirchhofer asked Staff Member Kathryn if the Commission may remove an organization from funding consideration if the Commission does not feel it is necessary. Staff Member Kathryn confirmed it is within the purview of the Commission to make that decision.

Commissioner Cannon stated she also believes that the Hult Center has the ability to fund it and proposed to fund George Washington Carver Center instead of the Hult Center.

Chairperson Kirchhofer inquired as to the request for the Carver Center. Commissioner Cannon clarified that it was for infrastructure improvements for an additional room for children. Commissioner Davies stated her agreement to this approach.

Staff Member Murphy created an Option C to the committee funding proposal that removed Hult Center and included George Washington Carver Center.

Commissioner Fuller expressed concern for funding another application that requested three items rather than completing one thing. She expressed her concern that nothing would be completed. Staff Member Murphy clarified if funded, staff can follow up with that organization to have a conversation about which one or two of the items can be completed in full by utilizing this funding.

Chairperson Kirchhofer discussed the new Option C.

#### **MOTION:**

Commissioner Cannon moved that Option C be approved. The motion was seconded by Commissioner McGhee. Approved unanimously by viva voce vote 10-0.

#### **C. Other Business**

Commissioner Fuller asked the committee for more feedback on why the YMCA project was not selected for funding.

Commissioner Cannon stated she did not feel that the request was as urgent as some of the other programs were.

Chairperson Kirchhofer added that it very close, but unfortunately the Commission ran out of funds to help the YMCA.

Commissioner Kolditz commented that the application indicated there was no experience with the Federal Law. Other than that, he thought the application looked good overall.

Commissioner Birkey questioned the following of their own purchasing policy with requesting funding for the higher priced van without an explanation as to why that was chosen.

Staff Member Murphy introduced Staff Member Irina Rikkenbach to the Commission and stated that she would be taking over as the staff liaison moving forward.

**D. Public Comments**

There were no public comments.

**ADJOURNMENT**

**MOTION:**

Commissioner Davies moved that the meeting be adjourned. The motion was seconded by Commissioner Cannon. Approved unanimously by viva voce vote 10-0.

The meeting was adjourned at 9:25 a.m.

Meeting minutes prepared by:

  
Ben Miller