: OF THE CITY OF PEORIA, ILLINOIS :

CDBG Public Services Advisory Commission

Regular Meeting

CALL TO ORDER

The Regular Meeting was held by the CDBG Public Services Advisory Commission virtually on Friday, May 21, 2021 at 8:30 a.m. Chairperson Patrick Kirchhofer called the meeting to order @ 8:35 a.m.

ROLL CALL

Roll call showed the following Commissioners were present: Lisa Fuller, Kimberly McGhee, Catherine Cross, Sherry Cannon, Alexander Ikejiaku, Jada Hoerr, Patrick Kirchhofer, Brett Kolditz, Brittney Ferrero, and Elizabeth Birkey. Absent: Mark Brown, Farrell Davies and Patrick Wilmington.

Staff present: Cassie Belter & Abigail Youngblood

MINUTES

The minutes for the April 16, 2021 meeting were reviewed.

MOTION:

Commissioner Cannon moved that the minutes be approved. The motion was seconded by Commissioner Fuller. Approved unanimously by viva voce vote 10-0.

NEW BUSINESS

A. 2022 Application and Evaluation

The Commission held a discussion regarding the 2022 Application and Evaluation.

Commissioner Fuller recommended including a question about collaboration among other organizations on the application. She stated collaboration could provide an opportunity to promote equity within the community.

Commissioner Hoerr requested clarification regarding the new equity questions. Staff Member Belter provided guidance regarding the new application equity questions.

Commissioner Hoerr questioned the evaluation process for receiving previous public funding. She questioned how receiving previous public funding would impact the application and evaluation process.

Commissioner Cannon questioned if requiring an audit is a local or federal requirement. Commissioner Cannon asked if the information contained in an audit is considered during the evaluation process and, if so, what impact it has during the evaluation period. Staff Member Belter explained that requesting an audit is a federal requirement and that the information contained in an audit is permissible to use during the evaluation process.

Commissioner Cannon requested changing the language from “unduplicated” to “unique” clients. Commissioner Cannon stated this would help provide a more accurate number regarding clients served by organizations.

Commissioners debated the importance of requesting Total Clients that are served in the organization compared to just the CDBG clients that are served. They discussed how these can be difficult to track when clients are served weekly, monthly, or quarterly as well.

Commissioner Kolditz requested the education level and age of Board and Staff members for each agency be added to the application process.

Commissioner Fuller discussed the importance of collecting applicant and staff demographics.

Commissioner Cannon asked how responses to the equity questions would impact scoring. Staff Member Belter provided guidance on the importance surrounding the Commission's recent equity discussions.

Commissioner Kirchhofer stated that an evaluation item was added to address responses for the equity portion of the application.

Staff Member Belter stated similar municipalities are following similar guidance to what is currently being implemented by the Commission regarding equity.

MOTION:

Commissioner Cannon moved that the application and evaluation be approved. The motion was seconded by Commissioner McGhee. Approved unanimously by viva voce vote 9-1. Nays – Kolditz.

Commissioner Kirchhofer requested a timeline for the rest of the application process.

Staff Member Belter provided an overview for the application process.

ADJOURNMENT

MOTION:

Commissioner Hoerr moved that the meeting be adjourned. The motion was seconded by Commissioner Cannon. Approved unanimously by viva voce vote 10-0.

The meeting was adjourned at 9:33 a.m.

Meeting minutes prepared by:

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Abigail Youngblood