

: OF THE CITY OF PEORIA, ILLINOIS :

CDBG Public Services Advisory Commission

Regular Meeting

CALL TO ORDER

The Regular Meeting was held by the CDBG Public Services Advisory Commission virtually on GoToMeeting, on June 19, 2020 at 8:30 a.m. Chairperson Patrick Kirchhofer called the meeting to order @ 8:30 a.m.

ROLL CALL

Roll call showed the following Commissioners were present: Farrell Davies, Patrick Kirchhofer, Brett Kolditz, Kimberly McGhee, Lisa Fuller, Catherine Cross, Mark Brown, Sherry Cannon, and Alexander Ikejiaku. Absent were Shandra Bond, Brittney Ferrero, and Janice Zagardo.

Staff present: Cassie Belter and Abigail Youngblood

MINUTES

The minutes for the May 15, 2020 meeting were reviewed.

MOTION:

Commissioner Cannon moved that the minutes be approved. The motion was seconded by Commissioner Fuller. Approved unanimously by viva voce vote 9-0.

NEW BUSINESS

A. COVID-19 Public Services Update

Staff Member Belter presented the COVID-19 CDBG Public Services timeline. Staff Member Belter shared with the Commissioners the Appreciate Peoria website, which provides information for all three CDBG COVID programs along with the newly added FAQ documents.

Staff Member Belter reminded Commissioners applications would close on June 26th and they would have to finish reviewing and submitting questions by July 6th. The Commissioners will receive agency responses on Thursday, July 9th. Commissioners' final evaluations will be due by July 14th, and budget options will be presented by City staff on the regularly scheduled commission meeting on July 17th. City Council will vote on the funding recommendations on July 28th.

Commissioner Cannon questioned the minimum and maximum amounts that were approved by City Council. Staff Member Belter responded City Council approved the Commission recommendation of \$10,000 minimum and \$60,000 maximum.

Commissioner Kirchhofer questioned if every Commissioner will have to evaluate each application due to the significant amount of applications received. Commissioner Davies responded with the concern of dividing applications as Commissioners have different methods of scoring applications. Commissioner Fuller responded with the concern that the large number of applications would make it difficult to give each application the attention needed for a review.

Staff Member Belter presented the method Commissioners would use to score each application and the application Public Services organizations will be submitting. Staff Member Belter informed Commissioners that they could request paper copies if needed.

Commissioner Cannon inquired about the number of emails Commissioners will receive for each application. Staff Member Belter stated the Commissioners would receive an email for each application submitted and there was an option to print application if needed.

Commissioner Cannon questioned if Public Services organizations were emailed about the application or if they only received information from press releases. Staff Member Belter stated there was a mass email sent to Public Services organizations.

Commissioner Kirchhofer questioned if the Commissioners would be reviewing applications in November as well. Staff Member Belter stated the City was still waiting on HUD guidance regarding allocation of funding for 2020 funding.

Staff Member Belter presented to Commissioners how to review applications.

Commissioner Kirchhofer inquired if the next meeting would be in person or remote. Staff Member Belter stated it would likely be remote as City Hall is still limiting visitors and staff members.

Commissioner McGhee questioned the length of the next meeting compared to typical fall meetings. Staff Member Belter stated it would not be the long meeting typically held because there are no presentations from organizations. At the next meeting, City Staff would present the budget options created from Commissioners' scoring responses.

Staff Member Belter stated three new Commissioners would most likely be appointed at the next City Council meeting, allowing for three new Commissioners in July's meeting.

B. Vote for Vice Chairperson

MOTION:

Commissioner Davies moved that Lisa Fuller is appointed as Vice Chairperson. The motion was seconded by Commissioner Cross. Approved unanimously by viva voce vote 9-0.

ADJOURNMENT

MOTION:

Commissioner Cannon moved that the meeting be adjourned. The motion was seconded by Commissioner Ikejiaku. Approved unanimously by viva voce vote 9-0.

The meeting was adjourned at 9:18 a.m.

Commissioner Cannon reminded the Commission today is Juneteenth and presented Commissioners with the history surrounding the emancipation of enslaved people in Galveston, Texas. She stated there were numerous virtual celebrations.

Meeting minutes prepared by:

Abigail Youngblood