

: OF THE CITY OF PEORIA, ILLINOIS :

CDBG Public Services Advisory Commission

Regular Meeting

CALL TO ORDER

The Regular Meeting was held by the CDBG Public Services Advisory Commission via GoToMeeting on Friday, September 18, 2020 at 8:30 a.m. Patrick Kirchoffer called the meeting to order @ 8:37a.m.

ROLL CALL

Roll call showed the following Commissioners were present: Lisa Fuller, Kimberly McGhee, Catherine Cross, Mark Brown, Alexander Ikejiaku, Jada Hoerr, Patrick Kirchoffer, Brett Kolditz, Brittney Ferrero, and Elizabeth Birkey. Absent were Sherry Cannon, Farrell Davies, and Patrick Wilmington.

Council Liaison present: Councilwoman Denise Moore

Staff present: Kathryn Murphy and Abigail Youngblood

MINUTES

The minutes for the July 17, 2020 meeting were reviewed.

Commissioner Birkey noted typos in the spelling of names and requested changes to attribution on the fourth page, fourth paragraph.

MOTION:

Commissioner Birkey moved that the minutes be approved as amended. The motion was seconded by Commissioner Fuller. Approved unanimously by viva voce vote 10-0.

NEW BUSINESS

Staff Member Murphy filled in for Staff Member Belter. Staff Member Murphy provided a brief introduction of herself for new Commissioners.

A. Update on 2020 Subrecipients

Staff Member Murphy provided Commissioners an update on the 2020 Public Services Subrecipients.

Commissioner Ikejiaku received clarification regarding the Dream Center's and Center for Prevention of Abuse funding allocations.

Staff Member Murphy noted that regular CDBG funds are still subject to the 15% cap that applies to public services expenditures. Remaining funds for regular public services programs will be reallocated to other CDBG-eligible projects.

B. Update on COVID Subrecipients

Staff Member Murphy provided Commissioners an update on the COVID Public Services Subrecipients. Staff Member Murphy explained some had not expended their funds due to the timeline being short, programs having a September start date, and a few subrecipients had not turned in their reports yet.

Commissioner Kirchoffer requested clarification on FamilyCore's reporting expenditures.

C. 2021 Public Services

Staff Member Murphy requested the Commission provide guidance to the Community Development Department regarding 2021 Public Services applications and funding. Staff Member Murphy stated that in

previous years, the application period opened in July, a clarification meeting occurred in November, and a funding decision was made in December.

Staff Member Murphy presented two options: fund the 2020 Subrecipients for the same percentage in 2021 or begin a new application process for 2021.

Staff Member Murphy informed Commissioners that the City of Peoria had received an additional \$800,000 in CDBG COVID funds, but City Council would make the decision on how to expend those funds and if any of the funds would go to Public Services.

Staff Member Murphy stated that if Commissioners wanted to begin a 2021 application process, it would be a shorter timeline than normal, but more time provided than the COVID CDBG application process.

Commissioner Fuller recommended beginning a new application process for new programs in the community.

Commissioner Birkey questioned how much of the additional \$100,000 from the leftover CDBG funds the Commission would be allocated from City Council.

Staff Member Murphy explained the Community Development Department provided City Council a report back that included the recommendation from the Commission that the \$100,000 be moved to the Household Assistance program. No decision has been made yet regarding this funding. The Community Development Department will be working with City Council to provide direction on how the additional CDBG COVID funds and remaining COVID funds will be expended.

Staff Member Murphy clarified that for 2021 CDBG funds, it is already established that 15% of the 2021 funding will be utilized for Public Services.

Councilwoman Moore requested to receive clarification regarding the additional \$100,000 from the COVID CDBG funding. Councilwoman Moore questioned the funding amounts the Commission would have to work with in 2021.

Staff Member Murphy stated the Commission would have to wait until Congress passed a budget for 2021 to receive an exact amount.

Commissioner Kirchoffer addressed the need for the additional \$100,000 in another City program.

Staff Member Murphy provided clarification that the additional \$100,000 in CDBG COVID funding was made known to City Council in a report back to be utilized under the Household Assistance program. She stated there was still a need for it in the Household Assistance program. Staff Member Murphy provided the Commission a brief overview and update on the Household Assistance program.

Commissioner Cross requested that the Commission allow the Public Services organizations have a longer application process than what was provided for the CDBG COVID Public Services application process.

Staff Member Murphy provide a brief timeline for Commissioners of how the application process would be handled by City staff.

Councilwoman Moore stated her agreement with Commissioners to provide a 2021 application process and provide organizations a longer application timeline.

Staff Member Murphy explained that, at the next meeting, Commissioners would be presented a timeline and an application to approve.

Councilwoman Moore requested that the application be sent to a large pool of organizations, including new organizations and programs formed due to COVID. Staff Member Murphy stated that the application would be sent to a large group of nonprofit organizations and advertised through various social media outlets.

Councilwoman Moore suggested that the Community Development Department create a recording of the report training session and post online so organizations could view the recordings all year.

Staff Member Murphy summed up the next steps: City staff would send Commissioners a survey to vote on priorities for 2021, and at the next meeting, the Commissioners could evaluate the priorities, a timeline, and the 2021 application.

Commissioner Kirchoffer questioned when the Commission would be informed of the additional \$800,000 the City of Peoria received in CDBG funding. Staff Member Murphy explained that there was no set timeline but hoped to have another discussion with City Council in the next few months.

Commissioner Kirchoffer provided a summary to Commissioners stating they would need to fill out the 2021 priority survey before next meeting so City staff could present the results in the October meeting.

ADJOURNMENT

MOTION:

Commissioner Fuller moved that the meeting be adjourned. The motion was seconded by Commissioner Cross. Approved unanimously by viva voce vote 10-0.

The meeting was adjourned at 9:25 a.m.

Meeting minutes prepared by:

Abigail Youngblood