

: OF THE CITY OF PEORIA, ILLINOIS :

CDBG Public Services Advisory Commission

Regular Meeting

CALL TO ORDER

The Regular Meeting was held by the CDBG Public Service Advisory Commission virtually, on October 21, 2022, at 8:30 a.m. Chairperson Kirchhofer called the meeting to order@ 8:30 a.m.

ROLL CALL

Roll called showed the following Commissioners were present: Jada Hoerr, Brett Kolditz, Kimberly McGhee, Elizabeth Birkey, Patrick Kirchhofer, Sherry Cannon, Aaron Kilgore, Alexander Ikejiaku, Jonelle McCloud, and Lisa Fuller. Absent: Patrick Wilmington.

Staff present: Kathryn Murphy, Irina Riggerbach, and Ben Miller

MINUTES

The minutes for the April 22, 2022, meeting were reviewed.

MOTION:

Commissioner Birkey moved that the minutes be approved. The motion was seconded by Commissioner Cannon. Approved unanimously by viva voce vote 10-0.

REGULAR BUSINESS

A. 2022 CDBG Public Service Subrecipient Update

Staff Member Riggerbach provided a summary discussing the finalized grant allocation from HUD allowing for the reimbursement process to begin for the subrecipients. A few have already expended all their funds, but they are still waiting on most subrecipients to expend their remaining budget.

Staff Member Riggerbach pointed out there are a few organizations that have far exceeded their outcome goals, and a few others are still seeking to make up the last few clients needed to meet their goals before the end of the year.

Chairperson Kirchhofer asked for more information on when The Center for Prevention of Abuse will provide their quarterly statements.

Staff Member Riggerbach stated, The Center for Prevention of Abuse asked for an additional week to send in their reimbursement reports. They would not be able to be reimbursed until the final quarter.

B. 2022 Public Facilities Update

Staff Member Riggerbach provided an overview of projects completed by the Boys and Girls Clubs, Center for Prevention of Abuse, and the Hult Center. The remainder are waiting on availability of materials and contractors.

Chairperson Kirchhofer inquired about the total amount of funding for the Public Facilities.

Staff Member Riggerbach confirmed the funding was around \$480,00.

Chairperson Kirchhofer asked if any committee members have visited any of the facilities to view the upgrades.

Commissioner McCloud asked if it was required for committee members to visit each facility.

Staff Member Riggensbach stated it is not a requirement to observe the new updates.

Commissioner McGhee requested the timeline that the organizations must utilize funds provided.

Staff Member Riggensbach stated each organization must have used all funding by December 31st.

Chairperson Kirchhofer brought to attention the extra funding coming through for the Violence Prevention Program and asked for further review.

Commissioner Fuller asked for a commissioner report with metrics for the work expected to be completed.

Chairperson Kirchhofer inquired about receiving a summary of the projects.

Staff Member Riggensbach discussed she will be able to obtain a report and continual updates from the Grants Coordinator overseeing the Violence Prevention Program.

Commissioner Cannon asked if this is the first round for the program and if there are plans for an additional year.

Staff Member Riggensbach confirmed the program should be opened again in the year 2023.

Chairperson Kirchhofer reaffirmed the program is initially going to run two years.

Commissioner McGhee questioned if funding for the year 2023 could be included into this year's Violence Prevention Program.

Staff Member Riggensbach explained for the Violence Prevention program, it is not possible to reallocate funds from next year. This program is conducted through the American Rescue Plan funds, and they have not provided anything currently for the year 2023.

Commissioner Kilgore sought explanation on the Public Facilities Update and what is the subrecipients need to provide in order to show they will be utilizing funding before December 31st.

Staff Member Riggensbach explained they do not require each facility to provide regular updates, but she does check in every couple weeks.

Commissioner Kilgore asked if the funding would still be allocated if projects are not completed before the end of the year due to factors out of their control.

Staff Member Murphy provided that the commission can grant extensions with proof of good faith efforts.

Commissioner McCloud questioned why is funding not provided to everyone on the Violence Prevention Program.

Commissioner Cannon explained the commission did not have any conversation regarding the funding recommendation. The evaluation scores were brought before City Council to make the final decision.

C. 2023 CDBG Public Service Funding Recommendation

Chairperson Kirchhofer provided an overview of scores and opened the discussion to decide on a funding option. Three options were provided as a starting point for discussion. The first option provided almost full funding for the top scoring applications until funding was exhausted. The second option used percentages to fund more organizations, but not all. The third option funding all organizations except for the lowest scoring application which was significantly lower than all the rest of the other applications. Chairperson Kirchhofer opened the item for discussion.

Commissioner Birkey stated under first impression Option 3 looked agreeable to fund multiple programs.

Commissioner Ikejiaku recommended selecting Option 1 to provide those groups enough funding to execute the program, instead of providing partial funding.

Commissioner Cannon agreed with selecting Option 1.

Commissioner Fuller reaffirmed selecting Option 1 would be more beneficial.

Commissioner Hoerr agreed with Option 1, acknowledging those who scored well should be provided full funding.

Commissioner Kilgore inquired about why the Phoenix Employment First Center's award amount was marked in red on the spreadsheet.

Staff Member Riggerbach explained that their group is the only program in Option 1 that would not receive the full funding requested.

Staff Member Riggerbach made known this recommendation will go before City Council on November 8, 2022.

MOTION:

Commissioner Cannon moved that Option 1 be approved. The motion was seconded by Commissioner Fuller. Approved unanimously by viva voce vote 10-0.

D. Other Business

Commissioners discussed if the committee would meet in November.

Commissioner McGhee asked when meetings will return to in person.

Commissioners discussed interest in moving to in person meetings.

Staff Member Murphy added that hybrid meetings are currently available as an option for future meetings.

The Commission agreed to meet in person with a hybrid option if allowed by the Governor's Disaster proclamation.

E. Public Comments

None.

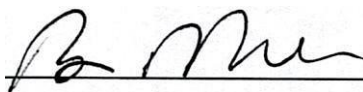
ADJOURNMENT

MOTION:

Commissioner Birkey moved that the meeting be adjourned. The motion was seconded by Commissioner Kilgore. Approved unanimously by viva voce vote 10-0.

The meeting was adjourned at 9:03 a.m.

Meeting minutes prepared by:

A handwritten signature in black ink, appearing to read 'Ben Miller', is written over a horizontal line.

Ben Miller