



CITY OF PEORIA

**CDBG PUBLIC SERVICES ADVISORY COMMISSION
Regular Meeting**

September 19, 2025

8:30 am

419 Fulton St – Room 404
Peoria, IL

*Anyone wishing to make a public comment can do so by sending those comments to Kathryn Murphy, Grants Manager at kmurphy@peoriagov.org by 5:00 pm on **September 18, 2025**. The email should be titled "Public Comment for **September 19 CDBG Public Services Advisory Commission Meeting**" and **include the sender's name and address**. All submissions received prior to the deadline will be read into the record with up to five (5) minutes of each comment read aloud. The written comments in their entirety will be entered into the official minutes of the meeting as an attachment. The agenda and meeting minutes will be available online at <https://www.peoriagov.org/546/CDBG-Public-Services-Advisory-Commission>.*

- AGENDA -

CALL TO ORDER

ROLL CALL

MINUTES

- A. Approval of Minutes from April 24, 2025

REGULAR BUSINESS

- A. 2025 Public Service Update
- B. 2026 Applicant Presentations
- C. Other Business
- D. Public Comments

ADJOURNMENT

Next Meeting: Friday, October 17 at 8:30 a.m.

: OF THE CITY OF PEORIA, ILLINOIS :

CDBG Public Service Advisory Commission

Regular Meeting

CALL TO ORDER

The Regular Meeting of the CDBG Public Services Advisory Commission was held in person on Friday, April 25, 2025, at 8:30 a.m. Chairperson McGhee called the meeting to order @ 8:32 a.m.

ROLL CALL

Roll called showed the following Commissioners were present: Jalyssa Brown, Sherry Cannon, Brenda Grove, Jada Hoerr, Alexander Ikejiaku, Jessica King, Laura Kowalske, Jonelle McCloud, Kimberly McGhee, and Pamela Schubach.

Staff present: Joe Dulin, Kathryn Murphy, Emma Bryan, and Jenny Soriano

MINUTES

The minutes for the March 21, 2025 meeting were reviewed.

MOTION:

Commissioner McCloud moved that the minutes be approved. The motion was seconded by Commissioner Brown. Approved unanimously by viva voce vote 10-0.

REGULAR BUSINESS

A. 2025 Public Service Update

Staff Member Bryan reported that all subrecipients submitted Q1 reports and are currently on track to reach their client service goals and program objectives. She noted that subrecipients can wait to submit financial reports until the fall when the City's HUD allocation is received.

B. Public Service Application Requirements Discussion

Staff Member Murphy informed the Commission that HUD had stated that she had reached out to HUD regarding the financial audit requirement. While waiting for a response, I also asked other communities in our region if they require an audit and all of them confirmed that they did. One community noted that when they had relaxed their rules, they ended up having to pay back money to HUD. HUD did respond with the recommendations outlined in the agenda packet. We then took these to our City's Finance Director for input on these requirements. He recommended to continue to require an audit and that their department lacks the staff to assist in reviewing applicants' financials.

Community Development Director Dulin stated that requiring a third-party audit of applicants would help ensure proper use of public funds and serve as a check and balance, considering grant staff members do not have the capacity to assess an organization's financial strength. The city staff's recommendation is to require audits; if the Commission opts not to adopt this recommendation, the matter will be decided at the City Council meeting.

Commissioner Grove stated that requiring audits could disadvantage smaller organizations and noted that it is not a legal requirement by HUD. Commissioner Schubach stated that HUD's handbook explicitly requires an audit.

Staff member Dulin stated that not requiring audits could expose the City to risk with federal funds. Staff Member Murphy added that a past subrecipient had to return funds due to their misuse.

MOTION:

Commissioner Grove moved to replace the audit requirement with a 10-point checklist of financial requirements. The motion was seconded by Commissioner Cannon, citing the challenges of the audit requirement, including the high cost and limited availability of auditors in the area. Commissioner Grove explained that the checklist would help smaller organizations become audit-ready. Commissioner Hoerr expressed concern about the risk tolerance involved in forgoing an audit. The motion was denied by viva voce vote 1-9, with Commissioner Grove voting in favor.

C. 2026 CDBG Public Service Application, Timeline and Evaluation

Commissioner Schubach asked if any changes were made to the application. Staff Member Murphy stated that the Public Service Priorities were added and section C.18. was removed. Commissioner Cannon asked about the diversity questions regarding the board makeup and Staff Member Murphy stated that these may be removed if directed by our legal department due to the new federal requirements.

MOTION:

Commissioner Cannon motioned to approve the application. The motion was seconded by Commissioner Schubach. Approved by viva voce vote 9-1, with Commissioner Grove voting against.

Staff Member Murphy stated that the application will be presented at the City Council meeting for approval. She stated that the CDBG Application Clarification meeting and organizations' presentations are scheduled for September 19, 2025.

D. Other Business

With two new commissioners joining, each commissioner and staff member introduced themselves.

Commissioner McGhee inquired about the calendar for scheduled City visits to funded organizations. Staff Member Murphy stated that it would be provided next month.

E. Public Comments

No public comment was received.

ADJOURNMENT**MOTION:**

Commissioner Cannon moved that the meeting be adjourned. The motion was seconded by Commissioner Ikejaiku. Approved unanimously by viva voce vote 10-0.

The meeting was adjourned at 9:07 a.m.

Meeting minutes prepared by:

Jenny Soriano

Organization Name - Program Name	Total Budget	Spent Q1	Spent Q2	Spent Q3	Spent Q4	Remaining Budget	Total Clients to Serve	Q1 Clients Served	Q2 Clients Served	Q3 Clients Served	Q4 Clients Served	Total Clients Served
Center for Prevention of Abuse - Safety & Support for Victims of Domestic Violence	\$30,000					\$30,000.00	325	135	115			250
George Washington Carver Center - Youth Initiative Project Phase 2: Teens Services	\$30,000					\$30,000.00	40	13	38			51
Central Illinois FRIENDS - Peoria Community Prevention Program	\$30,000					\$30,000.00	100	22	23			45
Boys and Girls Clubs of Greater Peoria - Youth Services: Tutoring & Mentoring	\$30,000					\$30,000.00	165	127	31			158
Prairie State Legal Services - Civil Legal Aid	\$30,000					\$30,000.00	30	7	5			12
Crittenton Centers - Crisis Nursery	\$30,000					\$30,000.00	21	28	38			66
Neighborhood House Association - Youth Education Program	\$30,000					\$30,000.00	40	16	53			69
Pediatric Resource Center - Specialized Medical Evaluations for Abused Children	\$30,000					\$30,000.00	34	24	29			53
Hult Center for Healthy Living - Youth Mental Health Matters	\$30,000					\$30,000.00	340	63	107			170
Total:	\$270,000	\$0	\$0	\$0	\$0	\$270,000	770	435	439	0	0	874

Organization Name - Program Name	Objectives
Center for Prevention of Abuse - Safety & Support for Victims of Domestic Violence	1. 85% of clients surveyed who are domestic violence victims will report an increase in knowledge on planning for their safety. (Q1: 100%) (Q2: 83%) 2. 85% of clients surveyed at departure who are domestic violence victims will report feeling more hopeful about their future. (Q1: 100%) (Q2: 100%)
<i>George Washington Carver Center- Youth Initiative Project Phase 2: Teens Services</i>	1. 80% of the 40 at-risk youth served will demonstrate a measurable improvement in their school grades, by an increase of at least one letter grade in core subjects such as math and English. (Q1: 77%)(Q2:79%) 2. 75% of the participating youth will report a decrease in engagement in risky behaviors such as truancy, substance use, or violent incidents, through pre- and post-program surveys (Q1: 81%) (Q2: 83%) 3. 85% of the 40 youth served will report an improvement in emotional well-being, including increased self-esteem and reduced stress levels. (Q1: 82%) (Q2: 84%)
<i>Central Illinois FRIENDS - Peoria Community Prevention Program</i>	1. 100% of clients screened will be provided testing, vaccinations, education, safe-sex kits, and/or the services they will need. (Q1: 100%) (Q2: 100%) 2. 85% of clients will demonstrate knowledge gain in the subject areas addressed, getting vaccinated, and scheduling their second and/or third doses. (Q1: 100%) (Q2: 100%) 3. 65% of clients will demonstrate behavior change in the subject areas addressed, finishing their entire vaccination status. (Q1: 86%) (Q2: 100%)
<i>Boys and Girls Clubs of Greater Peoria -</i>	1. 85% of youth (Grades K-12) will demonstrate increased knowledge in decision-making and problem-solving as measured by pre- and post-test evaluation surveys. (Q1: 96%) (Q2: 96%) 2. 75% of participating students will show grade-level improvement in core academic areas like math and reading, as indicated by quarterly report cards obtained from school districts. (Q1: 96%) (Q2: 96%) 3. 80% of youth participants will demonstrate improved social and emotional competencies as measured through weekly SEL assessments. (Q1: 95%) (Q2: 95%)
<i>Prairie State Legal Services - Civil Legal Aid</i>	1. To provide legal advice specific to a client's legal problem to 30 unduplicated clients. (Q1: 100%) (Q2: 100%) 2. 70% of clients whose cases are closed with legal representation through negotiation, court, or administrative advocacy will obtain favorable results. (Q1: 100%) (Q2: 75%)
<i>Crittenton Centers - Crisis Nursery</i>	1. 90% of parents will report crisis resolution. (Q1: 100%) (Q2: 100%) 2. 75% of children will receive a developmental screening or report being screened. (Q1: 88%) (Q2: 79%)
<i>Neighborhood House Association - Youth Education Program</i>	1. Youth will participate weekly in enrichment activities to include: education, STEAM/STEM, recreation, sport, cultural, and artistic activities. (Q1: 100%) (Q2: 100%) 2. Youth will participate yearly in two service learning opportunities. (Q1: 100%) (Q2: 100%)
<i>Pediatric Resource Center - Specialized Medical Evaluations for Abused Children</i>	1. 95% of children served will have their medical needs met. (Q1: 100%) (Q2: 100%) 2. 95% of children served will have their safety needs met. (Q1: 100%) (Q2: 97%)
<i>Hult Center for Healthy Living - Youth Mental Health Matters</i>	1. 85% of clients will demonstrate knowledge gain in subject areas addressed. (Q1: 88%) (Q2: 86.48%) 2. 65% of clients will demonstrate positive behavior change for health improvement. (Q1: 79%) (Q2: 81.7%)

**2026 CDBG Public Service
Clarification Meeting Schedule
Friday, September 19, 2025**

	Organization Name	Program Name	Funding Requested	Presentation Time
1	Neighborhood House Association	Youth Education Program	\$30,000.00	8:40AM
2	Hult Center for Healthy Living	Youth Mental Health Matters	\$30,000.00	8:50AM
3	Peoria Friendship House of Christian Service	STEAMS Academy - Youth Services	\$30,000.00	9:00AM
4	Center for Prevention of Abuse	Safety and Support for Victims of Domestic Violence	\$30,000.00	9:10AM
5	Elite Community Outreach	Elite Game Changer Juvenile Re-Entry Program	\$30,000.00	9:20AM
6	Central Illinois FRIENDS	Peoria Community Prevention Program (PCPP)	\$30,000.00	9:30AM
7	Crittenton Centers	Crisis Nursery	\$30,000.00	9:40AM
8	George Washington Carver Association	Youth Initiative Project Phase 2: Teens Services	\$30,000.00	9:50AM
Break				10:00 - 10:10AM
9	FamilyCore	Multi-Services for Single Parents	\$16,321.50	10:10AM
10	Heart of Illinois Big Brothers Big Sisters	Youth Mentoring Program	\$30,000.00	10:20AM
11	Eastern Illinois Foodbank	Food as Medicine	\$18,000.00	10:30AM
12	Board of Trustees of the University of Illinois / Pediatric Resource Center	Specialized Medical Evaluations for Abused Children Project	\$29,949.07	10:40AM
13	Boys and Girls Clubs of Greater Peoria	Youth Services: Tutoring & Mentoring	\$30,000.00	10:50AM
14	Prairie State Legal Services	Civil Legal Aid	\$30,000.00	11:00AM
		Total Amount Requested:	\$394,270.57	