



Peoria Urban Forestry Advisory Board (PUFAB)

MEETING NOTICE

REGULAR MEETING AGENDA

DECEMBER 5, 2023, AT 12:00 PM

VIRTUAL MEETING OPTION AVAILABLE

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 210 228 051 175

Passcode: kPkuGE

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To be held at the Lester D. Bergsten Operations & Maintenance Building, Conference Room #113, 3505 N. Dries Lane, Peoria, Illinois 61604

PUFAB AGENDAS AND MINUTES

ISSUED BY: [] CHAIRMAN

PUBLIC WORKS DEPARTMENT
3505 N. DRIES LANE, PEORIA IL 61604
309-494-8800

INTERNET ADDRESS: www.peoriagov.org

To access electronic Agenda & Minutes (only):

1. www.peoriagov.org/boards-commissions/
2. Choose PUFAB Commission
3. Scroll to the bottom of the screen. Under "Agenda & Minutes" will be a list of the .pdf postings, posted by year.
4. Select desired document and click to open.

ANNOUNCEMENTS, ETC.

None.

MINUTES

REQUEST FOR APPROVAL OF THE PUFAB

September 5, 2023 Minutes

AGENDA ITEMS

- ITEM NO. 1** Discuss Informational Inventory and Decide What Needs to be Ordered
Before Home Show

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' OPPORTUNITY TO ADDRESS THE COMMITTEE

Anyone wishing to make a public comment can do so by sending those comments to Public Works, by **12:00 p.m.** on December 4, 2023, Public comments can be sent to the public works department, in writing, at **publicworks@peoriagov.org** or via fax at 309-494-8855. The email or fax should be labeled "public comment for December 4, 2023, PUFAB Committee Meeting," and we ask that you include your name and address.

Citizens wishing to address an item not on the agenda should contact a commission member prior to the meeting. All other public input will be heard under public comment near the end of the committee meeting.

NEXT MEETING

March 5, 2024

ADJOURNMENT

CITIZENS WISHING TO ADDRESS AN ITEM NOT ON THE AGENDA SHOULD CONTACT A COMMISSION MEMBER PRIOR TO THE MEETING. ALL OTHER PUBLIC INPUT WILL BE HEARD UNDER PUBLIC COMMENT NEAR THE END OF THE COMMITTEE MEETING.

NOTE: THE ORDER IN WHICH AGENDA ITEMS ARE CONSIDERED MAY BE MOVED FORWARD OR DELAYED BY AT LEAST 2/3 VOTE OF THE COMMISSION MEMBERS PRESENT.



CITY OF PEORIA – PEORIA URBAN FORESTRY ADVISORY BOARD

TUESDAY, SEPTEMBER 5, 2023, MEETING MINUTES

ATTENDANCE

MEMBERS PRESENT: Matt Freeman, Michael Wilkins, Ella Maxwell, Amy McLaren, Randy Swenson – 5

MEMBERS ABSENT: Mike Price, Doug McCarty, Brian Probst – 3

ANNOUNCEMENTS, ETC.

Maxwell reminded the commission that landscape and garden day was taking place on Saturday, September 9, 2023, at the land lab at the East Peoria ICC Campus. She suggested partnering with the master gardener's extension service and taking some informational urban forestry materials to the event to spread awareness.

Maxwell also announced Ameren's tree planting event taking place on Saturday, October 7, 2023.

MINUTES

REQUEST FOR APPROVAL OF THE PUFAB

June 6, 2023, MINUTES

Freeman motioned to approve the minutes, seconded by Wilkins; approved with a unanimous verbal vote.

AGENDA ITEMS

ITEM NO. 1 Open Meetings Act training (see attachment)

Riley reminded the commission to complete the OMA training as soon as possible, and explained that section 4 of the Act states, "Any person violating any of the provisions of this Act...shall be guilty of a Class C misdemeanor."

ITEM NO. 2 Discuss dangerous trees on private property

Maxwell asked who is responsible in situations where a tree falls from someone's private property onto their neighbor's private property. Maroon answered, saying the debris on the neighbor's property is that person's responsibility and the tree on the owner's property is their responsibility. Wilkins added that property owners are allowed to trim brush that encroaches onto their property up to their property line.

Swenson opened discussion on Emerald Ash Borer trees and the issues they bring with maintenance as they are expensive to cut down and cause concern for falling limbs. He asked if there is a way for the City of Peoria to prevent limbs from falling. Freeman answered, saying no, trees on private property cannot be addressed by the Park District or Public Works. However, the city can address any brush that is hanging into the Right of Way.

Swenson asked if there were any solutions for residents who cannot afford to properly maintain the trees that are on their private property. He suggested poorly maintained trees be addressed similarly to unmown lawns, where code

enforcement sends someone to mow and then bills the resident. He added that for trees, someone could be sent to maintain the tree and the bill could be added to the resident's tax bill to be paid off over a number of years. Maxwell asked if there are other communities that offer grants for these situations. Freeman mentioned Milwaukee is an example of a 501(c)(3) that has green opportunities for tree resources for homeowners. He said that there is a significant risk and liability attached to those kinds of opportunities. McLaren said she thought home insurance companies would be more involved in tree issues. Wilkins added it would cost the insurance company more to do preventative maintenance than it does to pay for damage already done.

Maroon asked what the difference is between rating a tree A, B, or C and not giving a cost? Wilkins answered, saying it puts the burden of action on the homeowner instead of the arborist, explaining it is difficult to put a monetary value on a tree.

Maxwell asked Swenson if he would like to do some research on other communities to see if there are other areas that address this issue in other ways. Wilkins said some HOA communities will determine if a tree can or cannot be removed and if it is in the process of falling, then action can be taken to prevent damages.

ITEM NO. 3 Discuss 2024 booth sales for Peoria Home Builders Show

Wilkins said he received an email from the Home Show director, Lisa Scott, regarding assignments for 2024 booths.

McLaren asked if booth coverage could be handled the same as last year with time slots for each person. Maroon said time slots could be selected at the next PUFAB meeting in December.

McLaren mentioned they will need more informational materials for the Home Show.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

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NEXT MEETING

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ADJOURNMENT

There being no further discussion, McLaren motioned to adjourn the meeting; Freeman seconded. Meeting adjourned at 12:56PM.

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Item	Remaining
Under Tree Canopy	100
Recognizing Tree Rash	0
Avoiding Tree & Utility Conflicts	3
New Tree Planting	26
Pruning Young Trees	32
Why Topping Hurts	16
Proper Mulching	0
Plant Health Care	6
Insects Disease Problems	17