



Agenda

CDBG Public Services Advisory Commission Meeting

Friday, September 18, 2026 - 8:30 AM

City Hall, 419 Fulton Street, Room 404

Call to Order

Roll Call

Minutes

- A. Requesting Approval of Minutes from May 16, 2026 Meeting

Regular Business

- A. 2026 Public Service Update
- B. 2027 Applicant Presentations

Other Business

Public Comment

Adjournment

Next Meeting: Friday, October 16 at 8:30 AM

: OF THE CITY OF PEORIA, ILLINOIS :

CDBG Public Service Advisory Commission

Regular Meeting

CALL TO ORDER

The Regular Meeting of the CDBG Public Service Advisory Commission was held in person on Friday, May 15, 2026, at 8:30 a.m. Chairperson McGhee called the meeting to order at 8:30 a.m.

ROLL CALL

Roll call showed the following Commissioners were present in person: Sherry Cannon, Brenda Grove, Alexander Ikejiaku, Aaron Kilgore, Jessica King, Brett Kolditz, Laura Kowalske, Jonelle McCloud, Kimberly McGhee, and Pamela Schubach.

Staff present: Kathryn Murphy, Alexandra Crowson, and Jenny Soriano.

MINUTES

The minutes for the April 17, 2026 Regular Meeting were reviewed.

MOTION:

Commissioner Cannon moved to approve the minutes. Commissioner Kolditz seconded the motion. The motion was approved unanimously by viva voce vote of 10-0.

REGULAR BUSINESS

A. 2026 Public Service Update

Staff Member Crowson stated that all 2026 Q1 reports have been received, including the Pediatric Resource Center's report, which was submitted within the extension period. Q2 reports must be submitted by July 10th, 2026. To track the timeliness of subrecipients, late report submittals from organizations will be shared with the Commission moving forward.

Agreements were sent to all organizations by the end of April, except for Peoria Friendship House of Christian Service; staff coordinated with the organization regarding missing application information for the agreement. George Washington Carver Center's agreement has not yet been received. Pediatric Resource Center and Prairie State Legal Services requested edits due to the funding changes. Once all agreements have been signed and processed, subrecipients will be reimbursed for their requested funding.

Commissioner Schubach asked when the quarterly reports are due. Staff Member Murphy explained that they are due on the 10th of the month following the end of a quarter; if that day falls on a weekend, the deadline is extended to the following Monday. Commissioner Schubach inquired whether Staff had previously shared late report submissions. Staff Member Murphy stated that the data was previously shared in past funding cycles and, after not being included in recent years, has been reintroduced into reporting for Commissioners to review alongside applications. Commissioner McGhee asked whether organizations with late submissions shared the reason for the delay. Staff Member Crowson explained that these subrecipients did not reach out to Staff to provide clarification.

Staff Member Crowson shared the monitoring schedule and asked the Commission to provide notice if they plan to accompany Staff on organization visits. Commissioner McCloud inquired about the duration of the monitoring visits. Staff Member Murphy answered that monitoring visits typically last between 30 and 45 minutes and include a facility tour followed by Staff reviewing documentation. Staff Member

Crowson stated that monitoring is conducted in-person for the 2026 funding cycle, with Prairie State Legal Services' virtual visit being the exception due to the location of the organization's attorneys' offices.

B. 2027 Public Service Evaluation Criteria

Staff Member Murphy shared the evaluation criteria form, which includes the additional criterion regarding impact, and survey results reflecting how each commissioner wanted to weigh each criterion. The totals, average, and mode were also calculated to serve as a point of discussion for the Commission to determine how to weigh the criteria. Commissioner Kilgore suggested scoring each criterion based on the mode values and increasing the maximum of an additional criterion by five points for a total of 100 possible points.

The Commission discussed which evaluation criterion to increase by five points. Commissioner Kowalske suggested allocating the five points towards evaluation criterion #2, which measures how clearly the need for a program is identified by the applicant. The Commission discussed how to score the overall impact of an applicant's programs on the community, including measuring impact based on applications and presentations at the clarification meeting, evolving needs of the community, and outcomes for clients served.

Commissioner Schubach and Kolditz inquired whether commissioners would be providing a score for each criterion up to its maximum value or assigning a score out of ten, which would then be weighed accordingly. Staff Member Murphy stated that she would contact a representative of the application software company to inquire whether the second option would be feasible; otherwise, Staff would manually make the calculations. Commissioner Schubach argued that commissioners scoring within each criteria range would result in a more diversified scoring. The Commission discussed which scoring option would be most beneficial.

MOTION:

Commissioner Kolditz moved to score the evaluation criteria based on the mode values of the survey results, with a maximum point value of 15 for criterion #2. Commissioner Kowalske seconded the motion. The motion was approved unanimously by viva voce vote of 10-0.

C. Other Business

Staff Member Murphy stated that the application will be prepared for launch in July with the City Council's approval at their meeting on May 26th, 2026.

The Commission discussed the application timeline. Commissioner Schubach stated it would be beneficial to receive reports regarding a subrecipient's operations and timeliness prior to scoring 2027 applicants. Staff Member Murphy explained that the monitoring reports and compilation of Q2 reports will be shared with the Commission to provide this transparency. Commissioner Grove suggested that the application training include a review of changes; she added that it should also highlight the importance of timeliness and uniqueness in using funding to address the needs of the community. She inquired about the content of monitoring visits reports. Staff Member Murphy explained that organizations are notified of reporting documentation required in anticipation of visits, and reporting primarily covers whether CDBG rules and regulations are met to ensure compliance. Commissioner McGhee reminded the Commission to attend an organization's monitoring visit when possible.

D. Public Comments

No public comment was received.

ADJOURNMENT

MOTION:

Commissioner Kilgore moved that the meeting be adjourned. Commissioner McCloud seconded the motion. The motion was approved unanimously by viva voce vote of 10-0.

The meeting was adjourned at 9:01 a.m.

Meeting minutes prepared by:

Jenny Soriano

DRAFT

Organization Name - Program Name	Objectives
Center for Prevention of Abuse - Safety & Support for Victims of Domestic Violence	1. 85% of clients surveyed who are domestic violence victims will report an increase in knowledge on planning for their safety. (Q1: 100%, Q2: 100%) 2. 85% of clients surveyed at departure who are domestic violence victims will report feeling more hopeful about their future. (Q1: 100%, Q2: 94%)
George Washington Carver Center- Youth Initiative Project Phase 2: Teens Services	1. 80% of youth ages 14–24 will successfully complete one workforce milestone by the end of the program year. (Q1: 0%, Q2: 85%) 2. 75% of all participating youth (ages 11–24) will demonstrate improved social-emotional skills and reduced risk behaviors, as measured by pre- and post-assessments and mentor observations. (Q1: 0%, Q2: 85%) 3. 60% of participating families will engage in at least one support activity, resulting in increased household stability and reinforcement of youth outcomes. (Q1: 0%, Q2: 85%)
Central Illinois FRIENDS - Peoria Community Prevention Program	1. 100% of clients screened will be provided testing, vaccinations, education, safe-sex kits, and/or the services they will need. (Q1: 100%, Q2: 100%) 2. 85% of clients will demonstrate knowledge gain in the subject areas addressed, getting vaccinated, and scheduling their second and/or third doses. (Q1: 100%, Q2: 100%) 3. 65% of clients will demonstrate behavior change in the subject areas addressed, finishing their entire vaccination status. (Q1: 90%, Q2: 100%)
Boys and Girls Clubs of Greater Peoria -	1. 85% of youth will demonstrate measurable improvement in academic performance—by the end of the program year, as verified through school report cards and attendance data. (Q1: 80%, Q2: 81.5%) 2. 80% of youth enrolled in tutoring and mentoring activities will show measurable gains in reading or math skills. (Q1: 80%, Q2: 78.85%) 3. 85% of youth participants will demonstrate improved social and emotional competencies as measured through weekly SEL assessments. (Q1: 80%, Q2: 84%)
Prairie State Legal Services - Civil Legal Aid	1. To provide legal advice specific to a client's legal problem to 20 unduplicated clients. (Q1: 100%, Q2: 100%) 2. 70% of clients whose cases are closed with legal representation through negotiation, court, or administrative advocacy will obtain favorable results. (Q1: 100%, Q2: 100%)
Crittenton Centers - Crisis Nursery	1. 80% of parents will report crisis resolution. (Q1: 100%, Q2: 100%) 2. 90% of clients will receive services within 24 hours to minimize further trauma. (Q1: 100%, Q2: 100%)
Neighborhood House Association - Youth Education Program	1. Youth will participate weekly in enrichment activities to include: education, STEAM/STEM, recreation, sport, cultural, and artistic activities. (Q1: 100%, Q2: 100%) 2. Youth will participate yearly in two service learning opportunities. (Q1: 0%, Q2: 100%)
Pediatric Resource Center - Specialized Medical Evaluations for Abused Children	1. 95% of children served will have their medical needs met. (Q1: 100%, Q2: 100%) 2. 95% of children served will have their safety needs met. (Q1: 100%, Q2: 100%)
Hult Center for Healthy Living - Youth Mental Health Matters	1. 85% of clients will demonstrate knowledge gain in subject areas addressed. (Q1: 85%, Q2: 93%) 2. 65% of clients will demonstrate positive behavior change for health improvement. (Q1: 66%, Q2: 94%)
Big Brothers Big Sisters - Youth Mentoring Program	1. 90% of youth will indicate they are more confident in themselves after one year in the program (Q1: %) 2. 95% of youth in our programs indicating they are confident they will graduate high school. (Q1: %) 3. 100% of youth avoid risky behaviors shown by staying out of Juvenile Detention facilities.

<i>Elite Community Outreach - Elite Game Changer Juvenile Re- Entry Program</i>	1. 65% of youth will not have a new arrest or re-incarceration within 12 months of program enrollment. (Q1: 100%, Q2: 100%) 2. 75% of youth will show measurable improvement in school engagement, verified through school records. (Q1: 100%, Q2: 100%)
<i>Peoria Friendship House of Christian Service - STEAMS Academy</i>	1. 85% of youth (grades K-12) will achieve grade level academic success in core areas of: Reading and Math. (Q1: 85%, Q2: 85%) 2. 85% of youth (grades K-12) from will demonstrate learned skills leading to positive behavior change. (Q1: 92%, Q2: 99%) 3. 25% of parents/guardians will demonstrate engagement in their youth's education. (Q1: 99%, Q2: 95%)
<i>FamilyCore - Multi-Services for Single Parents</i>	1. 80% of single parents in the program will demonstrate improvement in at least one of the following areas: employment, housing, education, crisis management, and overall functioning. (Q1: 94%, Q2: 89%) 95% of participating single parent families will remain intact. (Q1: 100%, Q2: 100%) 3. 95% of single parents enrolled in the program will voluntarily attend and actively participate in at least monthly family meetings. (Q1: 94%, Q2: 89%)

2.

Organization Name - Program Name	Total Budget	Spent Q1	Spent Q2	Spent Q3	Spent Q4	Remaining Budget	Total Clients to Serve	Q1 Clients Served	Q2 Clients Served	Q3 Clients Served	Q4 Clients Served	Total Clients Served	Late Report Submittal Count
Center for Prevention of Abuse - Safety & Support for Victims of Domestic Violence	\$20,800					\$20,800.00	243	101	138			239	
George Washington Carver Center - Youth Initiative Project Phase 2: Teens Services	\$12,300		\$11,050.46			\$1,249.54	14	4	21			25	2
Central Illinois FRIENDS - Peoria Community Prevention Program	\$25,200	\$7,720.13	\$5,823.81			\$11,656.06	105	21	17			38	1
Boys and Girls Clubs of Greater Peoria - Youth Services: Tutoring & Mentoring	\$20,800	\$5,032.91	\$4,766.83			\$11,000.26	139	15	33			48	
Prairie State Legal Services - Civil Legal Aid	\$27,800	\$14,481.98	\$11,169.82			\$2,148.20	17	5	6			11	1
Crittenton Centers - Crisis Nursery	\$16,600	\$4,596.41	\$4,281.03			\$7,722.56	14	24	60			84	
Neighborhood House Association - Youth Education Program	\$20,800	\$4,626.02	\$8,241.54			\$7,932.44	35	19	31			50	
Pediatric Resource Center - Specialized Medical Evaluations for Abused Children	\$25,000					\$25,000.00	23	4	28			32	
Hult Center for Healthy Living - Youth Mental Health Matters	\$25,200					\$25,200.00	285	83	170			253	
Big Brothers Big Sisters - Youth Mentoring Program	\$16,600	\$4,195.27	\$4,678.82			\$7,725.91	15	8	13			21	
Elite Community Outreach - Elite Game Changer Juvenile Re-Entry Program	\$16,600	\$4,150.00	\$4,150.00			\$8,300.00	22	10	10			20	
Peoria Friendship House of Christian Service - STEAMS Academy	\$12,300		\$12,300.00			\$0.00	92	143	214			357	2
FamilyCore - Multi-Services for Single Parents	\$10,000		\$5,000.00			\$5,000.00	600	65	27			92	
Total:	\$250,000	\$44,803	\$71,462	\$0	\$0	\$133,735	1361	502	768	0	0	1270	

2027 CDBG Public Service Clarification Meeting Schedule Friday, September 18, 2026				
	Organization Name	Program Name	Funding Requested	Presentation Time
1	Central Illinois Agency on Aging	Senior Access Navigation	\$30,000.00	8:40AM
2	Hult Center for Healthy Living	Youth Mental Health Matters	\$30,000.00	8:50AM
3	Crittenton Centers	Crisis Nursery	\$30,000.00	9:00AM
4	Neighborhood House	Youth Education Program	\$30,000.00	9:10AM
5	Boys and Girls Club of Greater Peoria	Youth Services: Tutoring & Mentoring	\$30,000.00	9:20AM
6	Heart of Illinois Big Brothers Big Sisters	Youth Mentoring Program	\$30,000.00	9:30AM
7	FamilyCore	Multi- Services for Single Parents	\$20,000.00	9:40AM
8	Center for Prevention of Abuse	Safety and Support for Victims of Domestic Violence	\$30,000.00	9:50AM
Break				10:00 - 10:10AM
9	Prairie State Legal Services	Civil Legal Aid	\$30,000.00	10:10AM
10	Pediatric Resource Center	Specialized Medical Evaluations for Abused Children Project	\$30,000.00	10:20AM
		Total Amount Requested:	\$290,000.00	

***Please feel free to enter quietly and have a seat in the back or on the side until your presentation.**